BILAL ARIF

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Personal Profile Statement

I am a highly self-motivated, focused and innovative Civil Engineer with little experience in engineering cost estimation and in building construction. I have a passion for learning and developing new and existing skills. I enjoy problem solving using established analytical methods and engineering principles. I am keen to secure a challenging role in an engineering firm that offers early responsibilities and a progressive career path.

Education

**[2020 – Present]** [Civil Engineering] [University of Engineering & Technology, Lahore] **[CGPA:3.21]**

**[2018 – 2020]** [F.Sc Pre-Engineering] [Punjab College of Science, Lahore]

**Grade achieved: [A+]**

**[2016 – 2018]** [Matriculation] [L.D.A Higher Secondary School, Lahore]

**Grade achieved: [A+]**

Work Experience

**[King Crete Builder, Gulberg Lahore] [Trainee Site-Engineer]**

Main duties performed:

1. Performing regular site visits, inspections and surveys.
2. Performing general construction duties on sites.
3. Supervising junior staff, contractors and subcontractors.
4. Preparation of BOQ (Bill of Quantity).
5. Preparation of Bar Bending Schedule

**[National Highway Authority, Lahore] [Trainee Site-Engineer]**

Main duties performed:

1. Different type of Paper Work like Tendering Procedure etc.
2. Learn how to make the Bill of Quantity according to NHA standard.
3. Visit the Lahore-Sialkot Motorway

**[WASA, Lahore] [Trainee-Engineer]**

Main duties performed:

1. Assisting in data collection and analysis related to water quality, water availability, and sanitation infrastructure.
2. Participating in field visits to various project sites to observe and contribute to the implementation of water and sanitation initiatives.
3. Collaborating with multidisciplinary teams, including engineers, environmentalists, and community outreach specialists, to support the planning and execution of water and sanitation projects.

**[Digital Estimating and Private Limited, Lahore] [Cost Estimator]**

Main duties performed:

1. Prepared Estimate of Material of Scooter's Coffee Shop (Commercial Shop)
2. Prepared Estimate of Material of SATPUTE RESIDENCE (Residential house)
3. Prepared Estimate of Material of RESIDENTIAL DEMOLITION & UNSAFE STRUCTURE REPAIRS Prepared Estimate of 10 Marla Residential House

Professional Skills

**Technical**

* Planswift
* AutoCAD
* Microsoft Office
* MS project
* Premiere (Basic).
* Etabs (Basic)

Community Service

**Kar e Kamal Society (UET) March 2023 – present | Lahore, Pakistan**

Main duties performed:

1. Volunteered to participate in monthly fundraising activities by calling UET alumni and students and explaining the urge to support this welfare organization

**ICE Student Chapter UET | Lahore, Pakistan**

Main duties performed:

1. General Member (Finance Team and Management Team)
2. Volunteered to participate in communicating with companies to sponsor the events.

**Professional Guiding Society March 2020 – present | Lahore, Pakistan**

Main duties performed:

1. Volunteered to help students in providing them educational information Learnt Leadership, Team Working, and communication

**16th International Conference on Geotechnical Engineering**

Main duties performed:

1)Manage Conference as a Volunteer (December, 2020)

Certificates

1) Certified Safety officer

2) Certificate of Participation in 16TH INTERNATIONAL CONFERENCE ON GEOTECHNICAL ENGINEERING (16ICGE)

**Interpersonal:**

I have the natural ability to mentor, develop, inspire and lead groups of people to achieve the objectives set by the organisation. I am a friendly, approachable and inspiring professional and I lead my team by example.

Activities

**Extra-curricular Activities:**

* Newspaper reading
* Political talks
* Books Reading
* Social works

References

Will be provided on demand